

Delegated Decision Notice xx

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing and Environment		
Contact person:	Nahim Ruhi-Khan		Telephone number: 0113 3781346
Subject²:	New posts for Strategy and Investment		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Communities, Housing and Environment has approved the creation of ten new 15 month Fixed Term contract posts for the Strategy and Investment team to support the delivery of projects that contribute to the council's equipment to tackle the climate emergency agenda</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The service has been successful in securing external funding from the £3.6 billion available from the Social Housing Decarbonisation Fund.</p> <p>Due to the volume of work and pace required to meet the strict government funding criteria, the team is currently under significant pressure. Without additional capacity there is a risk to the successful completion of schemes that support the council's delivery of its net zero ambition</p> <p>The new posts will be appointed on fixed term contracts funded from grant secured in 2021/22.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The option of delivering the additional projects within existing staffing structure was considered however, this is not feasible without introducing significant risks to project delivery (timeframes/quality and costs), potential reputational risks and without adversely impacting on staff wellbeing.</p>
Affected wards:	n/a
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Others Trade Union, HR, Finance
Implementation	Officer accountable, and proposed timescales for implementation Nahim Ruhi-Khan, proposed recruitment November 2021
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Greard Tinsdale		
	Signature 		Date 21.10.21

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.